

# Public Document Pack

Penallta House,  
Tredomen Park,  
Ystrad Mynach,  
Hengoed CF82 7PG

Ty Penallta,  
Parc Tredomen,  
Ystrad Mynach,  
Hengoed CF82 7PG



[www.caerphilly.gov.uk](http://www.caerphilly.gov.uk)  
[www.caerffili.gov.uk](http://www.caerffili.gov.uk)

For all enquiries relating to this agenda please contact Charlotte Evans  
(Tel: 01443 864210 Email: [evansca1@caerphilly.gov.uk](mailto:evansca1@caerphilly.gov.uk))

**Date: 9th February 2017**

Dear Sir/Madam,

A meeting of the **Partnerships Scrutiny Committee** will be held in the **Sirhowy Room, Penallta House, Tredomen, Ystrad Mynach** on **Wednesday, 15th February, 2017** at **5.30 pm** to consider the matters contained in the following agenda.

Yours faithfully,

A handwritten signature in blue ink that reads 'Chris Burns'.

**Chris Burns**  
INTERIM CHIEF EXECUTIVE

## AGENDA

	Pages
1 To receive apologies for absence.	
2 Declarations of interest.	

Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution and the Code of Conduct for both Councillors and Officers.

To approve and sign the following minutes: -

- 3 Partnerships Scrutiny Committee held on 15th September 2016.

1 - 6

A greener place Man gwyrddach

Correspondence may be in any language or format | Gallwch ohebu mewn unrhyw iaith neu fformat



4	Partnerships Scrutiny Committee Forward Work Programme.	7 - 10
To receive and consider the following Scrutiny reports: -		
5	Performance Management Framework - Caerphilly Public Services Board.	11 - 26
6	Local Well-Being Assessment for the County Borough Area.	27 - 42

**Circulation:**

Councillors L.J. Binding, Mrs P. Cook, C.J. Cuss, Miss E. Forehead, J.E. Fussell, C. Hawker, Ms J.G. Jones, G. Kirby (Vice Chair), A. Lewis, C.P. Mann, S. Morgan (Chair), Mrs G.D. Oliver, D. Rees, R. Saralis, J. Simmonds and J. Taylor

Co-opted Members: Ms L.C. Jones (Menter Iaith Sir Caerffili) and M. Diggle (Youth Forum)

Invited Representatives: Mrs S. Curley (Office of the Gwent Police and Crime Commissioner)

And Appropriate Officers



## PARTNERSHIPS SCRUTINY COMMITTEE

MINUTES OF THE MEETING HELD AT PENALLTA HOUSE, YSTRAD MYNACH  
ON THURSDAY, 15TH SEPTEMBER 2016 AT 5.00 P.M.

---

PRESENT:

Councillor S. Morgan – Chair

Councillors:

C. J. Cuss, C. Hawker, A. Lewis, Mrs G. D. Oliver, R. Saralis, D. Rees, J. Simmonds and J. Taylor

Cabinet Member:

N. George (Community and Leisure Services)

Together with:

R. Hartshorn (Head of Public Protection), S. Ead (Solicitor), C. Forbes-Thompson (Interim Head of Democratic Services), K. Peters (Corporate Policy Manager) and E. Sullivan (Democratic Services Officer)

Outside Bodies: S. Curley (Office of the Police and Crime Commissioner for Gwent) and N. McLain (Gwent Police)

### 1. APOLOGIES

Apologies for absence were received from Councillors L. Binding, Mrs P. Cook, Mrs E. Forehead, Ms J. G. Jones, G. Kirby, and C. P. Mann.

### 2. DECLARATIONS OF INTEREST

There were no declarations of interest received at the beginning or during the course of the meeting.

### 3. MINUTES – 17TH MARCH 2016

RESOLVED that the minutes of the Crime and Disorder Scrutiny Committee meeting held on 17th March 2016 (minute nos. 1 - 7) be approved as a correct record and signed by the Chair.

## **REPORTS OF OFFICERS**

Consideration was given to the following reports.

### **4. FORWARD WORK PROGRAMME – VERBAL UPDATE**

The Interim Head of Democratic Services briefed Members on forthcoming areas of activity that could be considered for inclusion on the committee's forward work programme.

Mrs Forbes-Thompson referred to the timeline for the Caerphilly County Borough assessment of local well-being and advised that for this reason the next committee meeting had been brought forward to the 15th February 2017. Due to the timescales involved Members were asked to consider including the draft well-being assessment as an agenda item for that meeting. In relation to the roles and responsibilities of the committee the Officer suggested that a report on its governance arrangements could also be included as this would give Members the opportunity to voice any queries or concerns.

The Chair thanked the Officer for her update and Members fully considered the options put forward.

It was moved and seconded that the 'Draft Wellbeing Assessment' and 'Governance Arrangements' be placed on the forward work programme for the next meeting of the Partnerships Scrutiny Committee and that any additional suggestions for inclusion in the forward work programme be sent to Cath Forbes-Thompson and by show of hands this was unanimously agreed.

RESOLVED that the 'Draft Wellbeing Assessment' and 'Governance Arrangements' be added to the forward work programme for consideration on the 15th February 2017.

### **5. CO-OPTION AND MEMBERSHIP OF PARTNERSHIPS SCRUTINY COMMITTEE**

The Interim Head of Democratic Services introduced the report which outlined the roles and terms of reference of the Partnerships Scrutiny Committee in respect of its responsibilities to scrutinise the Public Services Board (PSB).

Mrs Forbes-Thompson referred to sections 4.4 and 4.5 of the report and summarised the statutory partner agencies (Aneurin University Health Board (ABUHB), Natural Resources Wales (NRW), South Wales Fire and Rescue Service (SWFRS)) and their responsibilities under the Wellbeing of Future Generations (Wales) Act. In order to carry out their scrutiny role effectively Members were asked to consider the benefits of co-option as a means to develop partner relations, improve connections and add value to the work of scrutiny.

Possible membership options were detailed and the benefits of each summarised, it was noted that Option 3 would make the committee quite large if all the organisations were to take up the invitation. The distinction between the requirements of a co-opted member, invited representative and expert witness and their relationship and attendance at committee was fully explained. Members were asked to consider each of the 5 options detailed in section 4.7 of the report and make their recommendation to Council.

The Chair thanked the Officer for her report and full discussion ensued.

A Member suggested that the co-opted places should be utilised to provide a more diverse citizen centre representation, which could for example include the Youth Forum, Disabled, Ethnic or LGBTQ representatives.

The Officer confirmed that the options presented were a starting point and the Committee could seek to invite what ever representative bodies they felt would benefit the scrutiny process but would need to distinguish in what capacity they would sit.

Members agreed that they would like to see a greater diversity of representation when scrutinising the work of the Public Services Board and felt it important that they sit on the committee in their own right, rather than by invitation.

It was suggested that Members consider issuing an invitation to community groups, equalities organisations or the voluntary sector to secure representatives that would fall under their umbrella to attend as expert witnesses in relation to specific agenda items, whilst maintaining a core group to represent and feedback on the overall work the PSB.

The Head of Public Protection emphasised that statutory partners were very much part of and committed to the scrutiny process.

It was moved and seconded that the 3 co-opted places suggested for the statutory partner agencies be offered to under-represented groups to give a greater diversity and more citizen centred scrutiny process and by show of hands this was agreed by the majority present.

At this point in the proceedings a Member sought additional clarification on statutory partner co-option in order to make clear the recommendation being made to Council. Members took advice from Officers and discussed further the various options and combinations of possible co-option. Following these discussion the original motion as voted upon was withdrawn.

It was then moved and seconded that Option 2, subject to the following amendment, be recommended to Council. An additional co-opted place be offered to a representative from an equalities/Welsh language organisation, a disability organisation and the Youth Forum Cabinet giving a committee membership of 16 Councillors, 6 co-opted members (3 statutory partner agencies and 3 others to be named) and up to 6 invited representatives and by show of hands this was unanimously agreed.

RECOMMENDED to Council that: -

- (i) Option 2, subject to the following amendment, that an additional co-opted place be offered to a representative from an equalities organisation, a disability organisation and the Youth Forum Cabinet giving a committee membership of 16 Councillors, 6 co-opted members (3 statutory partner agencies and 3 others to be named) and up to 6 invited representatives be approved;
- (ii) any nominated co-opted members be subject to the code of conduct and be re-nominated every council term (5 years).

## **6. UNDERTAKING THE CAERPHILLY COUNTY BOROUGH ASSESSMENT OF LOCAL WELL-BEING**

Mr R. Hartshorn, the Head of Public Protection introduced the report which updated the Committee on the activity being undertaken on behalf of the Public Services Board (PSB) in relation to the Caerphilly County Borough assessment of local well-being and to seek Members' views on the approach.

The assessment process was outlined for Members information and the different engagement events held throughout the five agreed community areas outlined and were noted to include workshops and play day sessions. It was also noted that the play day sessions incorporated a specifically designed 'play pack'. A short Future Generations survey had also been developed and had been rolled out for completion at large events, such as the 'Big Cheese' as well as being made available on line and through social media.

The data generated from the key community engagement events would be looked at in-depth by a multi-agency combined data set group. Members were advised that the Gwent Strategic Assessment Group would also look at data on a Gwent wide basis in relation to economic, social, environmental and cultural well-being and generate a common data set on these themes. It was noted that a Future Scenarios Planning Event has been planned for the 20th September 2016 and engagement around the local well-being assessment culminates at the Caerphilly Public Services Board Standing Conference on the 14th October 2014.

The Officer confirmed that some of emerging themes centred on employment, educational attainment, facilities, environment and the value of community spirit and neighbourliness.

The Chair thanked the Officer for his report and a full discussion ensued.

A Member expressed concern that there had been no engagement events within some of the most deprived areas of the borough such as Rhymney and Lansbury Park, and fed back the disappointment on behalf of interested residents in the Rhymney area. Ms Kath Peters, Corporate Policy Manager, confirmed that the geographical areas had been agreed in March 2016 and given the resources and timeframe involved, events had been targeted to try and reach as many people as possible. She explained the various other engagement mechanisms that had also been utilised in order to further boost the community events. Different organisations such as Communities First, GAVO, LGBTQ and Disability Can Do had also been involved in the engagement process to try and capture data from as broad a range as possible.

Clarification was sought in relation to the engagement of children and young people and Members were advised that packs had been sent out schools throughout the assessment areas.

Having fully considered its content the Partnerships Scrutiny Committee noted the report and although Members were happy with the progress made felt the engagement approach could have been more strategic and wide ranging.

## **7. SAFER CAERPHILLY PERFORMANCE SCORECARD**

The Head of Public Protection introduced the report which presented the Safer Caerphilly Partnership Performance Scorecard from April 2015 to March 2016.

The Officer confirmed that given the change of focus for the Partnerships Scrutiny Committee the scorecard would no longer be a routine agenda item, but would be looked as part of the committee's forward work programme.

The Chair thanked the Officer for his report and Members questions on the key performance indicators were welcomed.

Clarification was sought with regard to the timeliness of the data provided and Members requested that going forward the most up-to-date data possible be presented along with the more historic full year data set, in order to more effectively gauge the progress being made.

Members noted the progress made in relation to the various performance indicators and the improvements made with regard to anti-social behaviour, grass fires and young people entering the youth justice system and the systems employed to secure the desired outcomes.

Having fully considered its content the Partnerships Scrutiny Committee noted the report and scorecard.

The meeting closed at 18.52 p.m.

Approved as a correct record and subject to any amendments or corrections agreed and recorded in the minutes of the meeting held on 15th February 2017, they were signed by the Chair.

---

CHAIR

This page is intentionally left blank





## **PARTNERSHIPS SCRUTINY COMMITTEE – 15TH FEBRUARY 2017**

**SUBJECT: PARTNERSHIPS SCRUTINY COMMITTEE FORWARD WORK PROGRAMME**

**REPORT BY: ACTING DIRECTOR OF CORPORATE SERVICES & SECTION 151 OFFICER**

---

### **1. PURPOSE OF REPORT**

1.1 To report the Partnerships Scrutiny Committee Forward Work Programme.

### **2. SUMMARY**

2.1 Forward Work Programmes are essential to ensure that Scrutiny Committee agendas reflect the strategic issues facing the Council and other priorities raised by Members, the public or stakeholders.

### **3. LINKS TO STRATEGY**

3.1 The operation of scrutiny is required by the Local Government Act 2000 and subsequent Assembly legislation. The Forward Work Programmes contribute to the following Well-being Goals within the Well-being of Future Generations Act (Wales) 2016 by ensuring that there is an effective scrutiny function and council policies are scrutinised against the following goals:

- A prosperous Wales
- A resilient Wales
- A healthier Wales
- A more equal Wales
- A Wales of cohesive communities
- A Wales of vibrant culture and thriving Welsh language
- A globally responsible Wales

### **4. THE REPORT**

4.1 The Partnerships Scrutiny Committee forward work programme includes all reports that were identified at the scrutiny committee meeting on 15th September 2016. The work programme outlines the reports planned for the period February 2017 to September 2017.

4.2 The forward work programme is made up of reports identified by officers and members and has been prioritised into three priority areas, priority 1, 2 or 3. Members are asked to consider the work programme and suggest any changes before it is published on the council website.

Scrutiny committee will review this work programme at every meeting going forward alongside report requests.

4.3 The Partnerships Committee Forward Work Programme is attached at Appendix 1.

## **5. WELL-BEING OF FUTURE GENERATIONS**

5.1 This report contributes to the well-being goals as set out in links to strategy above. It is consistent with the five ways of working as defined within the sustainable development principle in that by ensuring the scrutiny function is effective when reviewing services and policies and ensure it considers the wellbeing goals.

## **6. EQUALITIES IMPLICATIONS**

6.1 There are no specific equalities implications arising as a result of this report.

## **7. FINANCIAL IMPLICATIONS**

7.1 There are no specific financial implications arising as a result of this report.

## **8. PERSONNEL IMPLICATIONS**

8.1 There are no specific personnel implications arising as a result of this report.

## **9. CONSULTATIONS**

9.1 There are no consultation responses that have not been included in this report.

## **10. RECOMMENDATIONS**

10.1 That Members consider any changes and agree the final forward work programme prior to publication.

## **11. REASONS FOR THE RECOMMENDATIONS**

11.1 To improve the operation of scrutiny.

## **12. STATUTORY POWER**

12.1 The Local Government Act 2000.

Author: Catherine Forbes-Thompson Interim Head of Democratic Services

Consultees: Gail Williams, Interim Head of Legal Services and Monitoring Officer  
Dave Street, Corporate Director Social Services

Appendices:  
Appendix 1 Partnerships Scrutiny Committee Forward Work Programme.

<b>Partnerships Scrutiny Committee Forward Work Programme September 2016 to April 2017</b>			
<b>Meeting Date: 15 February 2017</b>			
<b>Subject</b>	<b>Purpose</b>	<b>Key Issues</b>	<b>Witnesses</b>
Draft Wellbeing Assessment	To consider the final draft of the Well-being Assessment in the Committee's role as a statutory consultee under Section 38 of the WCFG Act 2015.	To consider and comment on the final draft prior to ratification and acceptance by the Caerphilly Public Services Board on the 7 <sup>th</sup> of March 2017.	Kathryn Peters Rob Hartshorn
Governance Arrangements	To consider the governance arrangements for the Caerphilly Public Services Board in relation to its strategy planning and partnership delivery.	The Committee has power under Section 35 of the Act to review or scrutinise a PSB's governance arrangements. It would be pertinent to gain an understanding of what these currently are, including structures and terms of reference.	Kathryn Peters Rob Hartshorn

Partnership Scrutiny Committee Forward Work Programme

<b>Meeting Date: To Be Confirmed</b>			
<b>Subject</b>	<b>Purpose</b>	<b>Key Issues</b>	<b>Witnesses</b>
To consider development of the Caerphilly Public Services Board's Well-being Plan.	The Plan will be in development during 2017/18 and the committee should have oversight of progress.	Progress to date and the considered response to well-being issues for local populations	<b>TBC</b>



## **PARTNERSHIPS SCRUTINY COMMITTEE – 15TH FEBRUARY 2017**

**SUBJECT: PERFORMANCE MANAGEMENT FRAMEWORK- CAERPHILLY PUBLIC SERVICES BOARD**

**REPORT BY: CORPORATE DIRECTOR SOCIAL SERVICES**

---

### **1. PURPOSE OF REPORT**

- 1.1 To highlight to members the role of Partnerships Scrutiny Committee under the Well-being of Future Generations (Wales) Act 2015 to review, or scrutinise, the governance arrangements of the Caerphilly Public Services Board.

### **2. SUMMARY**

- 2.1 This report sets out the responsibility of Partnerships Scrutiny Committee under Section 35 of the Well-being of Future Generations (Wales) Act 2015 in respect of its power to review, or scrutinise the governance arrangements of the Caerphilly Public Services Board.
- 2.2 The Caerphilly Public Services Board operates under a Performance Management Framework that sets out and monitors the performance of partners against the current partnership plan. The framework has been updated in line with new legislation and statutory guidance. This report seeks to highlight the operation and performance of the Public Services Board to allow members to discharge their statutory power, and further their understanding of the role of the partners that comprise the Public Services Board.

### **3. LINKS TO STRATEGY**

- 3.1 The Caerphilly Public Services Board (PSB) has a statutory responsibility to contribute to the 7 National Well-being Goals for Wales. The PSB must set local well-being objectives for the area and must take all reasonable steps to meet those objectives. In so doing the PSB must contribute to:
- A prosperous Wales
  - A resilient Wales
  - A healthier Wales
  - A more equal Wales
  - A Wales of cohesive communities
  - A Wales of vibrant culture and thriving Welsh language
  - A globally responsible Wales
- 3.2 The Performance Management Framework of the PSB is one of the means by which it demonstrates that it has taken all reasonable steps to meet its objectives and contribute to the Well-being Goals.

#### 4. THE REPORT

4.1 The Caerphilly PSB is continuing to deliver the existing Single Plan, 'Caerphilly Delivers', while the Well-being Plan is being developed under the Well-being of Future Generations (Wales) Act 2015. The Performance Management Framework appended to this report is the overarching framework that supports delivery against this current partnership plan and will be used for the forthcoming Well-being Plan.

4.2 The Caerphilly PSB members are:

- Caerphilly County Borough Council – Chief Executive and Leader
- Aneurin Bevan University Health Board – Chief Executive and Chair
- South Wales Fire and Rescue Service – Chief Fire Officer and Chair
- Natural Resources Wales – Director of Knowledge, Strategy and Planning
- Gwent Police – Chief Constable (deputised by Superintendent West Gwent)
- The Office of the Police and Crime Commissioner for Gwent – Police and Crime Commissioner
- National Probation Service – Director for Gwent
- Wales Community Rehabilitation Company – Director for Gwent
- Public Health Wales – Consultant Public Health
- Gwent Association of Voluntary Organisations – Chief Executive
- Welsh Government – Deputy Director, Finance and Corporate Services

The Board meets on a quarterly basis to consider its duties and responsibilities and receive performance reports from delivery groups that are currently delivering the five priority areas in 'Caerphilly Delivers'; Prosperous Caerphilly, Safer Caerphilly, Learning Caerphilly, Healthier Caerphilly and Greener Caerphilly. The partnership structure is shown at page 3 of the appended framework.

4.3 Each delivery group takes responsibility for its theme area and delivers against action plans that set out its programmes and projects. The action plans are measured by scorecards that track actions and relevant performance indicators which contribute to the priority area. Any exceptions to progress, either positive or negative, are highlighted in an exception report produced on a quarterly basis.

4.4 Delivery Groups are responsible to the Leads Group which meets on a quarterly basis to discuss the content of the scorecards and review exception reports. The Leads Group is comprised of a single lead officer for each theme area at a senior rank in the relevant organisation. The current Leads Group membership is:

Prosperous Caerphilly – David Whetter, Principal Engineer, Communities  
Safer Caerphilly – Chief Inspector Nick McLain  
Learning Caerphilly – Keri Cole, Chief Education Officer  
Healthier Caerphilly – Sam Crane, Head of Partnerships and Networks, ABUHB  
Greener Caerphilly – Katy Stephenson, Executive Director, Groundwork Wales

Leads Group members are responsible for progress against each theme area and onward reporting to the PSB. The PSB considers scorecards and exception reports at each meeting. Delivery and Leads Groups operate under terms of reference agreed by the Caerphilly PSB.

4.5 The cycle of performance meetings for the last two quarters of 2016/2017 is:

	Quarter 3	Quarter 4
Delivery Group	9 <sup>th</sup> February	25 <sup>th</sup> April
Leads Group	16 <sup>th</sup> February	16 <sup>th</sup> May
Public Services Board	7 <sup>th</sup> March	6 <sup>th</sup> June

All scorecards and exception reports are posted on the PSB website, 'The Caerphilly We Want' in the interests of openness and transparency.

## **5. WELL-BEING OF FUTURE GENERATIONS**

5.1 This report contributes to the Well-being Goals set out in the Links to Strategy above. It is consistent with the five ways of working as set out in the sustainable development principle in the Act, since it allows Partnerships Scrutiny Committee to consider how the actions of the Public Services Board are:

- Long Term – Balancing short-term needs with the needs to safeguard the ability to also meet long-term needs
- Prevention - Acting to prevent problems occurring or getting worse to help public bodies meet their objectives
- Integration – Considering how the well-being objectives may impact upon each of the well-being goals, or on the objectives of other public bodies
- Collaboration – Acting in collaboration with any other person that could help the board to meet its well-being objectives
- Involvement – Involving people with an interest in achieving the well-being goals, and ensuring that those people reflect the diversity of the area which the body serves.

## **6. EQUALITIES IMPLICATIONS**

6.1 This report is for information purposes only, so the Council's full Equalities Impact Assessment process does not need to be applied. The impetus of the legislation, in respect of a 'More Equal Wales', does however support equalities issues and so the work of the PSB considers equalities requirements throughout.

## **7. FINANCIAL IMPLICATIONS**

7.1 There are no financial implications in relation to this report.

## **9. PERSONNEL IMPLICATIONS**

8.1 There are no personnel implications in this report.

## **9. CONSULTATIONS**

9.1 This report has been sent to the consultee listed below and all comments received are reflected in this report.

## **10. RECOMMENDATIONS**

10.1 That Committee note the Performance Management Framework of the Caerphilly Public Services Board.

## **11. REASONS FOR RECOMMENDATIONS**

11.1 To allow Partnerships Scrutiny Committee to discharge their responsibilities under Section 35 of the Act.

## 12. STATUTORY POWER

### 12.1 Section 35 of the Well-being of Future Generations (Wales) Act 2015.

Author: Kathryn Peters, Corporate Policy Manager, Caerphilly CBC and PSB  
Coordinator

Committees: Councillor Sean Morgan, Chair  
Councillor Gez Kirby, Vice Chair  
David Street, Corporate Director, Social Services  
Rob Hartshorn, Head of Public Protection  
Mike Eedy, Principal Accountant  
Anwen Rees, Senior Policy Officer (Equalities and Welsh Language)  
Shaun Watkins, Principal HR Officer

Background papers: Monitoring page PSB website  
<https://your.caerphilly.gov.uk/publicservicesboard/content/monitoring-scorecards>

Appendices:  
Appendix 1: Caerphilly Public Services Board's Performance Management Framework



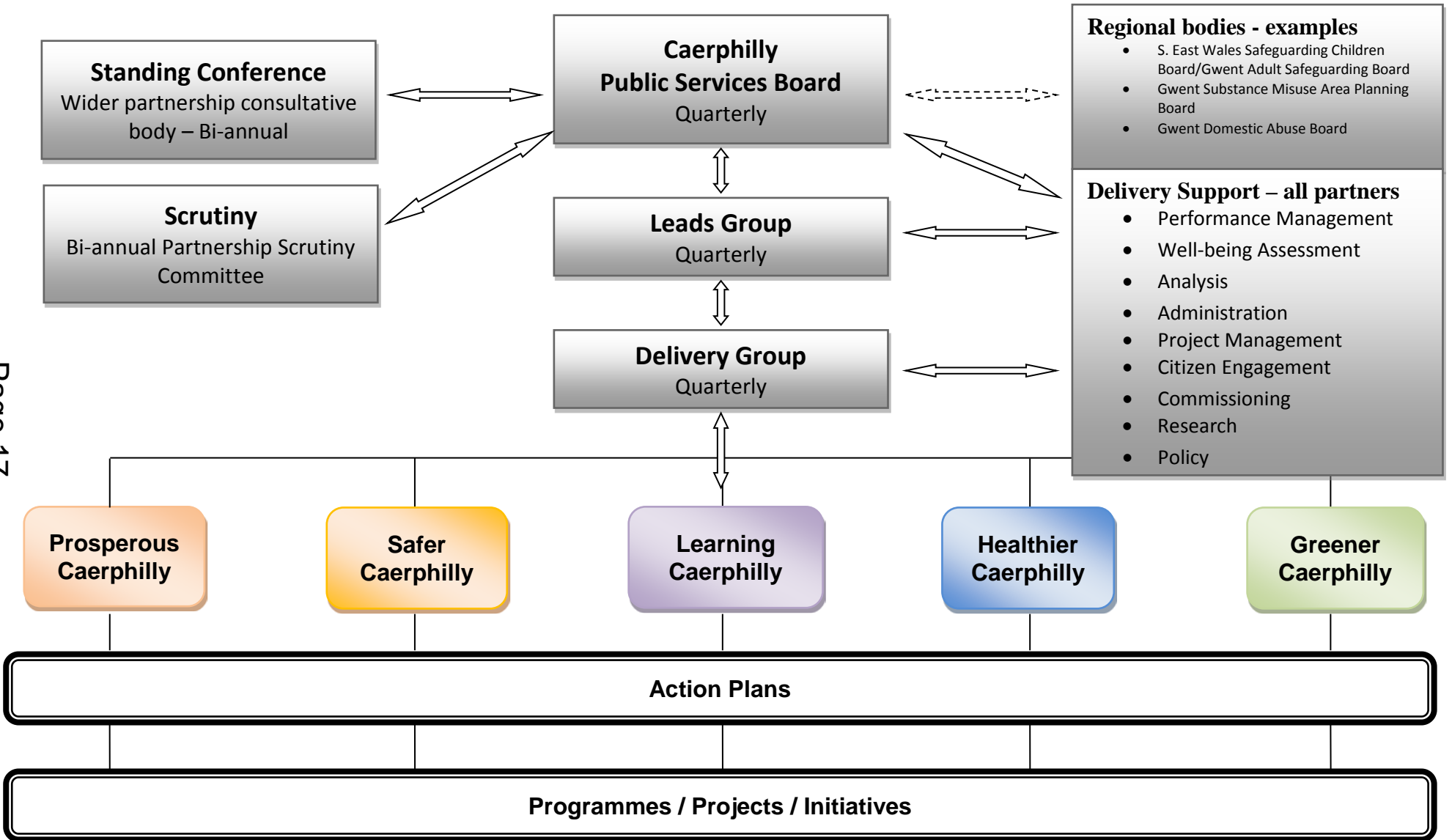


## **THE PSB PARTNERSHIP PLAN**

PERFORMANCE & DELIVERY FRAMEWORK  
2016/17:  
REPORTING CYCLE

*This page is left  
intentionally blank*

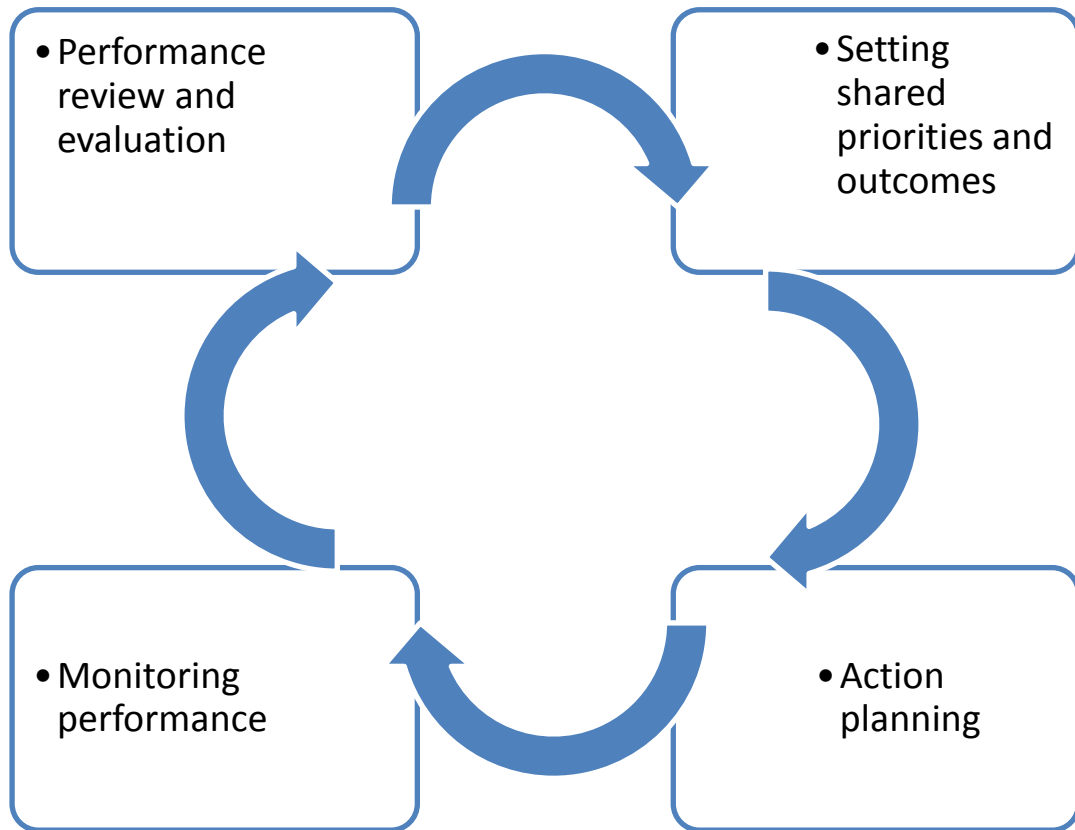
The diagram below shows the partnership structure which will deliver the PSB Single Integrated / Well-being Plans.



The Caerphilly Public Services Board will manage its responsibility for the delivery of its Single Integrated Plan (SIP) and its antecedent Well-being Plan, via the Performance and Delivery Framework, which provides for:-

- An integrated planning system that links high level Outcomes and Priorities in the Plan to operational delivery and activity.
- A structure that monitors performance and delivery.
- A framework to develop and identify areas for improvement, whilst realising opportunities to rationalise and further partnership working.
- A framework to identify and share good practice.
- An opportunity to review programmes, projects, initiatives and actions, ensuring focus on delivery of Plan Priorities and Outcomes.
- Clarity on respective roles, responsibilities and accountability for performance, delivery and monitoring.

The diagram below shows the generic cycle of performance and delivery the Performance and Delivery Framework is based upon.

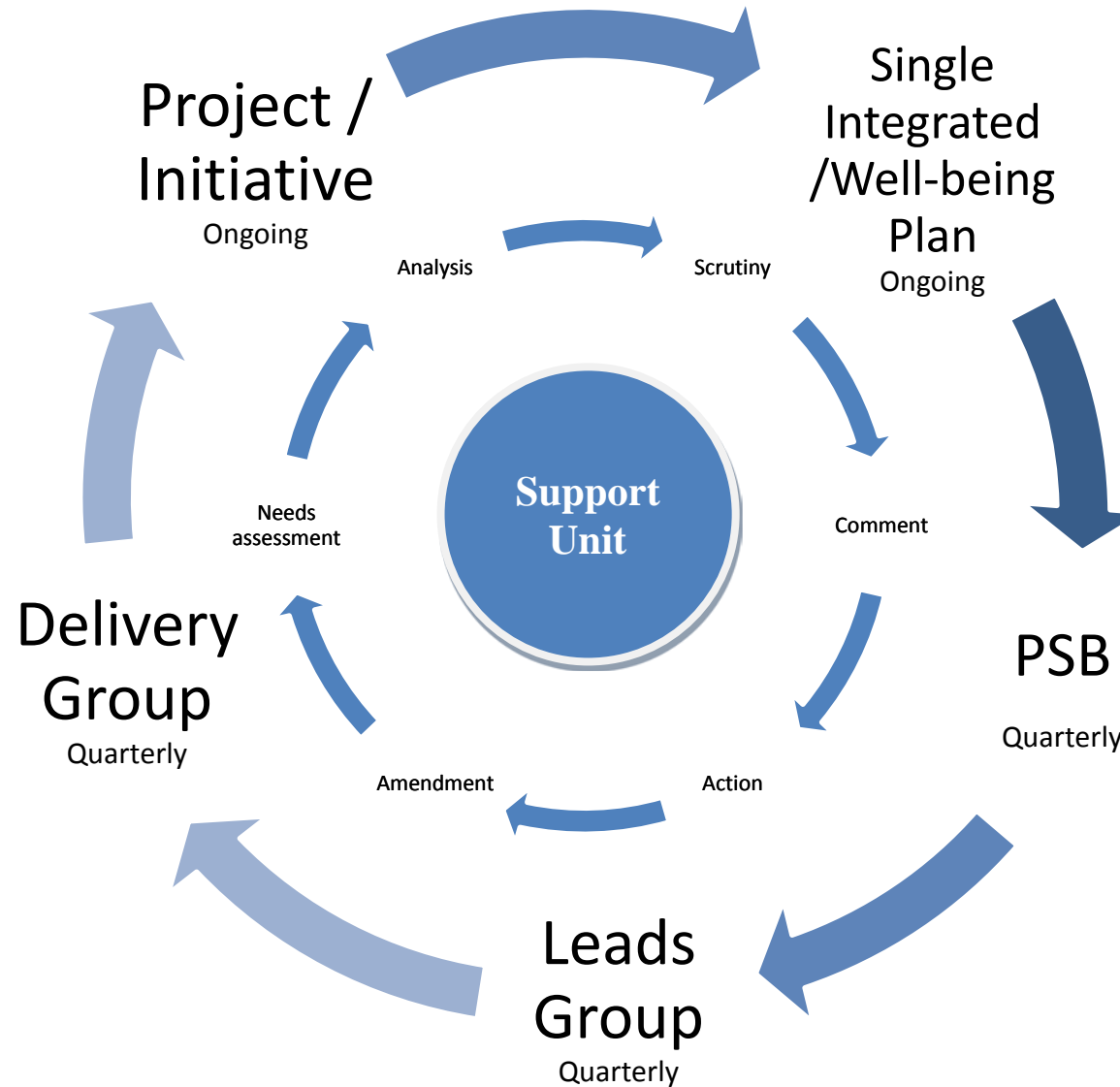


The table below details the Performance and Delivery Framework (PDF) Cycle:

<b>PDF Cycle</b>	<b>Activity</b>	<b>Timescale</b>
Setting Outcomes and Priorities	Single Integrated Plan / Well-being Plan	Produced every 5 years. Reviewed annually.
	Well-being Assessment	Produced prior to production/ development of plans.  Reviewed and updated as required.
	Identification of priorities and Outcome themes	Reviewed annually.
	Work-streams and supporting programmes, projects/ initiatives and groups.	Ongoing review by Outcome work-stream Lead Officer and Leads Group.
Action Planning	Action plans	Monitored by Outcome work -streams and Lead Officer throughout the year.
Monitoring Performance	Exception Report & scorecards	Produced quarterly and/or as need arises.
Performance Review and Evaluation	PSB Annual Report	Produced annually in Spring to reflect the previous year.
Local Authority Elected Member Scrutiny	Partnership Scrutiny committee	Bi-annually and as required

**Appendix Two** details the Reporting Cycle Timeline of meetings for the PSB, Leads Group and Delivery Group.

This diagram illustrates the Performance & Delivery Framework Reporting Cycle:



The table below outlines the types of reports produced to monitor and report the performance and support the delivery of “Caerphilly Delivers” – the SIP.

<b>Report Type</b>	<b>Overview of report content</b>	<b>Author</b>	<b>Audience</b>
<b>“Caerphilly Delivers” Annual Report</b>	<p>An overview of “Caerphilly Delivers” performance and delivery over the performance year to include:-</p> <ul style="list-style-type: none"> <li>• Progress made by each Outcome</li> <li>• Performance against performance indicators and narrative “telling the story” behind PIs.</li> <li>• Summary of key achievements/successes.</li> <li>• Summary of key areas for development and improvement.</li> <li>• Summary of identification of revised/new Priorities for action.</li> </ul>	Produced by Leads Group, assisted by Delivery Group and Outcome work-streams.	<p>Reported to and monitored annually by PSB.</p> <p>Annual Report subjected to Scrutiny process.</p> <p>Annual Report also circulated to Partners, Stakeholders, public, etc.</p>
<b>Exception Report &amp; Scorecard</b>  <b>(See Appendix One)</b>	<ul style="list-style-type: none"> <li>• Report provides the Leads Group and subsequently the PSB with an overview of poor performance/blockages.</li> <li>• Reporting of key areas/actions that need to be flagged for good or poor performance against each priority within each Outcome.</li> </ul>	Produced by quarterly by Lead Officer of Outcome work-stream, assisted by respective Delivery Group members.	Reported to quarterly to Leads Group and subsequently reported to and monitored by PSB.
<b>Outcome work-stream Delivery Plan (or Action Plan)</b>	<ul style="list-style-type: none"> <li>• The Delivery Plan (or Action Plan) enables the monitoring of an Outcome work-stream’s progress, activities and performance.</li> </ul>	Produced, updated and monitored by the Lead Officer of each Outcome work-stream.	Regular updates from the Lead Officer and Delivery team of each work-stream.



**Public Services Board Plan**

**Exception Report**

**Outcome:**

--

**Priorities:**

--

**Date:**

--

**Context**

This report highlights the progress of the above Priorities/Outcome contained within the current Plan. The report highlights positive and negative and exceptions only. Further details are available.

Report presented to the Leads Group on (DATE).

The PSB is requested to consider and comment on the following actions/recommendations:-

1.	
2.	
3.	
4.	

Following consideration of the recommendations, the Leads Group will progress actions on behalf of the PSB.

**(TITLE) Outcome - Exception Report**

<b>'What do we want to do?' (Priorities for the next quarter)</b>	
<b>Partners helping us to achieve this:</b>	
<b>Report Author:</b>	

**Where are we now?**

***Key Performance Indicators:***

**What is the data telling us?**

**What has worked well? (Successes)**

**What are the challenges/barriers?**

**What actions are we going to take to improve? (Next steps)**

# PDF Reporting Timeline

	2015/16			2016						2016			2016/17		
	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
<b>Quarter Four/end of year</b>	April - June 2016														
Delivery Group															
Leads Group															
Public Services Board															
<b>Quarter One</b>				July - September 2016											
Delivery Group															
Leads Group															
Public Services Board															
<b>Quarter Two</b>							October - December 2016								
Standing Conference															
Delivery Group															
Leads Group															
Public Services Board															
<b>Quarter Three</b>										January - March 2017					
Delivery Group															
Leads Group															
Public Services Board															
<b>Quarter four/end of year</b>													April - June 2017		
Delivery Group															
Leads Group															
Public Services Board															

Page 20



## PARTNERSHIPS SCRUTINY COMMITTEE – 15TH FEBRUARY 2017

**SUBJECT: LOCAL WELL-BEING ASSESSMENT FOR THE COUNTY BOROUGH AREA**

**REPORT BY: CORPORATE DIRECTOR – SOCIAL SERVICES**

---

### 1. PURPOSE OF REPORT

- 1.1 To inform the Committee that the Caerphilly Public Services Board has published its draft Assessment of Local Well-being, and to request that the Committee offer any comments.

### 2. SUMMARY

- 2.1 The draft Assessment of Local Well-being (Well-being Assessment) was approved by the Public Services Board on the 6th December 2016. The Well-being Assessment, which was prepared by the Corporate Policy Unit on behalf of the Public Services Board (PSB), is part of the requirements set out in the Well-being of Future Generations (Wales) Act 2015. The Assessment has been developed by considering the known data for the area and consulting extensively on residents perceptions of well-being, now and in the future. It highlights a number of emerging trends that will be the focus of objective setting and planning across public services. The subsequent Well-being Plan will be developed over the 16 month period leading up to May 2018.
- 2.2 Section 38 (e) of the Act requires the PSB to consult the local authority's overview and scrutiny committee. It should be noted that Members of the Committee will also be able to comment on the Assessment as "representatives of persons resident in its area" under section 38 (g) of the Act.
- 2.3 The Future Generations Commissioner for Wales is also a statutory consultee and has provided her comments on the draft Assessment, with a request that Partnerships Scrutiny Committee are appraised of her comments.

### 3. LINKS TO STRATEGY

- 3.1 The production of the draft Well-being Assessment is a requirement of the Well-being of Future Generations (Wales) Act 2015. It is structured around the 7 Well-being Goals, and identifies issues that relate to each of the 7 Goals:

- *A prosperous Caerphilly*
- *A resilient Caerphilly*
- *A healthier Caerphilly*
- *A more equal Caerphilly*
- *A Caerphilly of cohesive communities*
- *A Caerphilly of vibrant culture and thriving Welsh language*
- *A globally responsible Caerphilly*

## **4. THE REPORT**

- 4.1 The draft Well-being Assessment was approved by the Caerphilly Public Services Board on the 6th December 2016. The Assessment was prepared by the Corporate Policy Unit on behalf of the Public Services Board. Caerphilly Public Services Board is required to prepare a local assessment of well-being for the area that looks at its economic, environmental, cultural and social situation. The Well-being Assessment will be used to inform planning across the public sector to deliver 'The Caerphilly We Want' and meet the national Well-being Goals for Wales.
- 4.2 The Assessment will be used to set the Public Services Board's own Well-being Objectives and the Well-being Plan for the area. The assessment has been developed by consulting extensively with our communities to gather their views on the well-being of the area, now and in the future. This engagement is supported by the relevant data for the county borough to paint a rich picture of life in the area. It highlights a number of emerging trends that will be the focus of objective setting and planning across public services.
- 4.3 The draft Assessment has been sent for comment to all stakeholders who were involved in its preparation. Elected Members have been consulted individually as representatives of the communities in the area. It has also been sent to those others identified in Section 38 of the Act as statutory consultees. The subsequent Well-being Plan will be developed over the 16 month period leading up to May 2018.
- 4.4 Section 38 (e) of the Act requires the PSB to consult the local authority's overview and scrutiny committee.
- 4.5 The Future Generations Commissioner for Wales has provided her comments on the Assessment, appended to this report.

## **5. WELL-BEING OF FUTURE GENERATIONS**

- 5.1 This report relates to the draft local Well-being Assessment which is a requirement of the Well-being of Future Generations (Wales) Act 2015. It is structured around the 7 Well-being Goals, and identifies issues that relate to each goal.

It is consistent with the five ways of working as defined within the sustainable development principle in the Act in that it is:

- Long-term – It identifies issues that will affect the county borough over the next 25 years.
- Preventative – It sets out preventative action and how acting to prevent problems occurring, or getting worse, will improve local well-being.
- Integrated – It considers how the issues may impact upon each of the well-being goals, and how these are interrelated.
- Collaborative – The Assessment was prepared in collaboration with PSB organisations, and other bodies and groups with an interest in the well-being of the area. It identifies how acting in collaboration could help improve local well-being.
- Involvement – The Assessment was prepared involving people and organisations with an interest in achieving the well-being goals, and ensuring that those people reflect the diversity of the area.

## **6. EQUALITIES IMPLICATIONS**

- 6.1 Promoting equalities is a fundamental requirement of the Future Generations legislation, with specific resonance for meeting the well-being goals of - *A more Equal Wales*, and *A Wales of Cohesive Communities*.

## **7. FINANCIAL IMPLICATIONS**

7.1 There are no financial implications related to this report.

## **8. PERSONNEL IMPLICATIONS**

8.1 Officers within the Council's Corporate Policy Unit have played a key part in driving forward the assessment of local well-being under the leadership of Caerphilly PSB, working closely with partner organisations. This work will continue into the Local Well-being Plan.

## **9. CONSULTATIONS**

9.1 This report has been sent to the Consultees listed below and all comments received are reflected in this report.

## **10. RECOMMENDATIONS**

10.1 That the Committee note the content of Caerphilly Public Services Board's draft Assessment of Local Well-being, and that the Committee offer any comments..

## **11. REASONS FOR THE RECOMMENDATIONS**

11.1 For the reasons set out in the report.

## **12. STATUTORY POWER**

12.1 Well-being of Future Generations (Wales) Act 2015

Author: Kathryn Peters, Corporate Policy Manager. peterk@caerphilly.gov.uk

Consultees: Cllr Sean Morgan, Chair Partnerships Scrutiny Committee.  
Cllr Gez Kirby Vice Chair, Partnerships Scrutiny Committee.  
Dave Street, Corporate Director, Social Services  
Rob Hartshorn, Head of Public Protection  
Mike Eedy, Finance Manager  
Shaun Watkins, Principal Human Resources Officer  
Anwen Rees, Senior Policy Officer (Equalities and Welsh Language)

Background Papers: Community Engagement Events- write ups of each public and stakeholder event  
Data sets for the Caerphilly and Gwent area

Draft Caerphilly Local Well-being Assessment (Main document minus data appendices and engagement write ups)  
<https://your.caerphilly.gov.uk/publicservicesboard/content/well-being-assessment>

Appendices:

Appendix 1

Response to the Section 38 consultation received from the Office of the Future Generations Commissioner (letter dated 31/1/2017)

This page is intentionally left blank



Tuesday 31<sup>st</sup> January 2017

Dear Caerphilly Public Services Board members and support team,

Thank you for giving me the opportunity to provide feedback on your draft Assessment of Local Well-being published in December 2016. I fully recognise the challenges that you have faced in the development of the assessment this time around, and I congratulate you for your efforts.

My primary focus in providing this feedback is to help you consider how well your work so far will help you to set your collective objectives and undertake well-being planning. For me Public Services Boards are one of the biggest opportunities for the public sector in Wales to change the way we do things in Wales and to collaboratively make decisions and deliver services that will benefit future generations. Your assessment is a key part of this, and whilst I appreciate that it may not be a full picture by the time you publish it, it is important that it sets out a clear and informed picture of the well-being of Caerphilly and your communities, that is relevant now and into the future. **Your assessment should enable you to clearly identify key challenges for your area and communities, and to develop collective objectives that address these challenges.**

I attach a document that gives you detailed feedback on your draft assessment, and what you should think about building on both in the short term as you move towards well-being planning and in terms of assessing well-being in the future.

During 2017-18 one of your key tasks will be to develop your collective well-being objectives as part of your Well-being Plan. The legislation requires you to seek my advice on how to take steps to meet your objectives in accordance with the sustainable development principle (five ways of working).

Below I set out some of the things I will be looking for as my office continues to work with you. In my view those PSBs who have showed they are already taking account of the five ways of working will be well placed to develop objectives and Well-being Plans, which will have benefits for all organisations involved in terms of maximising their collective contribution to the goals and addressing inter-generational challenges.

You have clearly made a good start with your approach to **involving people and communities** in the development of your assessment. You need to think about building on this to make sure that you continue to provide opportunities for a broad range of stakeholders and citizens to get involved in influencing the development of your objectives, and be able to demonstrate that their input has an effect on what you do. Part of this is also to make sure that you make the information you have relevant not just to Caerphilly overall but to all of the communities in your area.

In terms of the **long term**, you refer to a 25-year timeframe in the introduction of the assessment. I would expect your assessment to consider the long term throughout, to provide a firm foundation to plan for the long term well-being of your communities. It is

important that your assessment begins to communicate the key challenges and opportunities for Caerphilly in the short, medium and long term.

I was pleased to see that you have structured the assessment around the seven well-being goals, but you should strengthen this approach by giving greater consideration to the **integration** of the goals (examples are included in the detailed feedback). This will be particularly important in thinking about the relative roles of your different organisations in **maximising your contribution** to the goals.

A key element of the legislation is the focus on **preventing problems** from occurring rather than just responding to them and I see this as a key priority for your well-being planning. This is an area where you need to think about what the data and evidence is telling you, in order to make sense of key challenges you have identified.

And **collaboration** is key to all of this – I think you have the opportunity of taking your partnership working to a new level, collaborating with resources and finding new ways to deal with old problems. Your assessment should be helping you to identify the most fruitful opportunities to do this.

Your support team have worked hard to develop this assessment and the people who support your well-being planning will need your full buy-in and support. Key features of this are likely to be the leadership you show and your willingness to give people space and permission to explore new ways of addressing old problems. This cultural change is what the Well-being of Future Generations Act is all about.

In anticipation of the requirement for me to provide advice on how you should take steps to meet your collective objectives I would like to see further detail of how you will use your assessment as you move towards well-being planning. I would appreciate you letting my office know how you have responded to our feedback. With this in mind it will also be important for you to provide my feedback to the scrutiny committee that has the lead for scrutinising the work of the PSB. The need for a more constructive approach to scrutiny has been identified as an important part of maximising collective action at the local level.

I hope that our feedback is clear and useful at this stage. However, I must reiterate that I don't see the development of your assessment as a one-off event. Going forward I will be providing opportunities for PSBs to share learning and best practice which I hope you will be involved in, in order to provide the best platform for you to fulfil your ongoing obligations under the Act.

Kind regards,



Sophie Howe,  
Future Generations Commissioner for Wales

## Feedback from the Office of the Future Generations Commissioner on

### CAERPHILLY Public Services Board Draft Assessment of Local Well-being

#### 1. Introduction

The following report provides feedback to Caerphilly Public Services Board from the Office of the Future Generations Commissioner (OFGC) on the final draft of the Caerphilly Assessment of Local Well-being. This feedback is based on our project team<sup>1</sup> reviewing the following key documents and discussions:

- Caerphilly County Borough Area Assessment of Local Well-being final draft 30.11.16
- Engagement process for the assessment stage of 'The Caerphilly We want' 2016. Report.
- A discussion between the project team and the PSB team on 25<sup>th</sup> January.

The assessment has been reviewed by the project team using a set of criteria, developed specifically to focus on aspects of assessment production, methodology and analysis and the requirements of the Well-being of Future Generations Act. These criteria enable us to review the wide range of approaches to local assessment of well-being that have been used across Wales. This has also enabled us to provide bespoke feedback to PSBs, highlighting strengths and potential areas for improvement. This consistent approach will also enable the Commissioner to identify key issues and highlight opportunities for shared learning, at a Wales-wide level, for the wide range of public sector and other bodies involved in well-being planning.

It is intended that his feedback should be used to inform both the publication of the assessment in Spring 2017, and the ongoing processes of assessment and well-being planning, helping you to build on the work that you have already done and to utilise the feedback to continue to improve your understanding of well-being in your area.

While we understand that your assessment is an ongoing process, and that further work will be undertaken in coming months, it is important that the following comments are noted and acted upon as the well-being assessment is developed, adapted and built upon to inform well-being planning across the PSB.

---

<sup>1</sup> Dr. Alan Netherwood, Netherwood Sustainable Futures, Dr. Andrew Flynn, Cardiff University and Dr. Mark Lang, Mark Lang Consulting

## 2. National well-being goals

We have considered how effectively the seven national well-being goals have been reflected in your assessment. It is excellent to see that the whole structure of the documents and engagement has been shaped around the seven national well-being goals. This shows a real commitment of the PSB to reshaping it's work around the Act and should be commended.

However, it is important that each goal is not seen as separate. The assessment could have given greater consideration to the relationships and interconnections between each goal, both in the consultation activity and quantitative and qualitative analysis. For example, in the relationship between prosperity and cohesive communities, there would have been benefit in developing an understanding of what *specific* pressures and opportunities may impact on the cohesion of communities across the area as a result of issues under the prosperity section. Understanding these interconnections is something that we would expect to see as the assessment process continues and your well-being planning progresses.

We expand on this issue of integration in point 8 of this feedback document.

## 3. Data content –area and place

The WFG Act requires well-being assessments to focus on the area and 'place' and reflect the variety of communities across your area. We have considered the extent to which the data content of your assessment does this, and as a whole, your assessment is well-balanced providing Caerphilly wide, local, regional and national data.

However, the level of analysis and interpretation of that data could be more consistent for each of the seven sections of the assessment. The data is often left to 'speak for itself' with limited commentary provided for readers to understand what this means for the state of well-being in the area as a whole or for individual communities.

Despite the detail provided by the GSWAG data, communities are often treated throughout the document as a homogenous 'whole'. While data is presented in the Appendices, there is little interpretation of this in the main document for individual communities across the area.

There is potential for the document to be strengthened by reflecting the variety of Caerphilly's communities and the differences and inequalities within (and between) community areas. The section on Health is a good example of where the assessment goes into detail on specific issues for specific communities, and the narrative and interpretation is clear. The document could be improved if this level of detail and community focus could be replicated across the other sections of the assessment and this approach will put you in a strong position to develop well-being objectives that are relevant to your communities.

## 4. Data content – how people need and use public services

We think it is important that you have a clear picture of the different needs of your people and communities now and in the future, and that the implications of these needs are understood.

We have considered the extent to which the data content of the assessment focuses on how people use and need public services, within communities and for particular groups of individuals. It is pleasing to see that through the consultation process there has been a focus on community needs in the context of the seven well-being goals. The framing of the questions within the consultation around service needs, and the integration of the information from the Population Assessment provide a clear indication of public service needs.

A priority for my office is encouraging public bodies and PSBs to make sure that they are firstly involving people and communities in ways that give them greater insights into people's lived experiences of public bodies, and secondly acting upon these insights when they make decisions and deliver services. Your assessment could be improved by being clearer about how the lists of 'asks', produced during the consultation are going to be used in the response analysis and well-being planning to help reframe public service delivery.

## 5. Quantitative and Qualitative Analysis

We recognise the challenge of balancing data, insights and evidence to produce a rounded understanding of the well-being of communities and individuals in the short, medium and long term. One of our main considerations has been the extent to which both quantitative and qualitative analysis and methods in assessments provide a broad picture of environmental, economic, cultural and social well-being, together with initial commentary on the implications of this 'picture' for communities. I.e. what really matters?

On the whole, the provision of quantitative data is thorough and well set out for all areas under the seven well-being goals. However, as previously pointed out, there is an opportunity for much greater commentary, analysis, synthesis and interpretation to develop our understanding of the *implications* of the data for Caerphilly area as a whole, for individual communities, and for particular groups within the community.

While a focus on your five community areas is positive these sections would benefit from an explanation of the key challenges *in each locality*, utilising the area data available in the Appendices.

The qualitative data derived from your impressive consultation is generally communicated really well and supports the quantitative data to illustrate key themes emerging under each goal. However, you have the opportunity to make greater use of this material to develop a clear picture of well-being in the area. (see later comments in point 7.)

In terms of analysis, the following paragraphs provide specific feedback on each of the seven themes:

*Economy:* It is positive that this section lists current strategic and governance contexts and has engaged with the business community. However, there is a limited 'picture' of economic well-being of particular localities. This section could be improved by a clearer communication of key issues and summary.

*Resilient:* This section has excellent analysis and shows impacts on localities, utilising the Climate Change Risk Assessment and other data sources. The section (and others) could be clearer about where the 'issues for further consideration' have come from. The information from feedback events would also benefit from some interpretation.

*Health:* This section is well written and evidenced, identifying key issues, the state of play and how this impacts on the *Council*. However, importantly there is a lack of critical analysis to build the picture of the implications of this to well-being in the *area* – again, clearer communications and summary would improve this section.

*Equal:* This section is very strong on trends that impact on poverty and equality, including welfare reform and the events engaging young people have really helped to develop data. This section could be improved by providing clearer indications of which of the proposed activities are most critical to progress equality across your area.

*Cohesion:* This section provides impressive descriptions of 'why things matter' on a theoretical level - there is less information provided on why these are important in Caerphilly and in particular localities within the area. This is one of the sections which needs a much clearer narrative and summary of key issues.

*Culture:* The Welsh language part of this section provides excellent context and evidence - although amalgamating the two separate sections on Welsh language would help. The section on Arts is also simple and straightforward with good descriptions of community based assets.

*Global:* Like the section on cohesion, this section provides a good theoretical overview of why this goal matters, however, it provides little information on how these challenges impact on Caerphilly, or what they mean for the public sector. This section is particularly unclear as a collection of statements with no clear narrative about what issues are important to consider in the area.

## 6. Key challenges

It is important that well-being assessments, in assessing the state of well-being, focus on key challenges to well-being over the short, medium and long term, as well as the positive attributes and assets in the area. This includes the trade-offs between different well-being goals, tensions, and deficits within the area.

It is helpful that each of the different sections for the seven goals provides a short overview of the situation; lists of current interventions; lists of strategic and governance arrangements and lists of assets. However, the narrative would benefit from clearer identification of key challenges for both communities and public service provision in each of the seven sections. There is also potential for a clearer explanation of trade-offs, tensions and deficits in particular localities.

Where key challenges to well-being are described in detail, they are often framed in generic terms, as illustrated by the climate change risk assessment data. This is an example of where this national data could have been interpreted for the area and informed understanding of key challenges and pressures for particular communities and groups of people. Similarly, the sections on prosperity and culture provide a general understanding of major trends, but little insight into how they may impact within the area and what trade-offs may occur.

All seven sections of the document could be improved with a summary of the key challenges over the short, medium and long term. (see comments on later section on Foresighting and Future Trends).

## **7. Engagement, involvement and collaboration**

The WFG Act clearly indicates that collaboration and involvement are two of the five ways of working which PSBs need to consistently apply to their work. As a consequence, we have been particularly interested in the level and method of engagement, involvement and collaboration across the partnership in producing the assessment, including engagement with communities, public, third sector and private sector organisations.

The work of the PSB on this is strong in terms of the methods adopted, with a great deal of effort being put into engaging with and listening to residents. Chapter 2 shows an impressive range of engagement around some basic questions which were framed well for different audiences. Clearly the range, methods and extent of engagement across all sectors has been well planned and delivered. Bespoke and already scheduled events have been used as opportunities to ask and listen. The breadth of engagement across sectors, age groups and communities of interest is strong in terms of the numbers engaged but also the quality of information provided. Further engagement with the private sector would improve understanding of economic well-being in your area.

More work still needs to be done to interpret and analyse the lists of information provided by your engagement to determine which issues are the most critical for people. This needs to continue to be a priority for your ongoing work.

## **8. Integration**

One of the key aims of the WFG Act is to develop integration at all levels across the public sector. We believe it is important to understand the inter-relationships between environmental, social, economic and cultural well-being. As a result, we have been keen to consider the level of integration between traditional policy and organisational silos in producing the assessment.

This is an area for you to give further consideration as you finalise your assessment for publication, and as you move toward well-being planning. There is scope for far greater integration between the seven well-being goals, and for more exploration of the relationship of policy/challenges between each theme. Each area seems to have been treated separately in terms of authorship, engagement and interpretation, perhaps

reflecting a lead body taking on the responsibility for producing each Section? It is important that the data listed in the assessment is explored across traditional silos to interpret what this means for well-being in the area.

It is important that the inter-connections between the seven goals are thoroughly explored, and that you as the PSB explores how you can maximise your contribution to all of the goals through collective action. We will be interested to see how this integration develops as well-being planning progresses.

## 9. Foresight and future trends

One of the key challenges from the legislation is to consider the short, medium *and long term* well-being throughout the assessment and plan process. We are interested in the level of foresight and use of future trends analysis in producing the assessment and how you have recognised the well-being of future generations.

The introduction refers to the use of foresight scenario planning - with the PSB undertaking a workshop on this theme for each well-being goal. This effort should be commended. However, the workshops asked three questions: one on priorities under the well-being goal; one on gaps; and one question on whether those issues currently identified will be the same in 2040. This results in a list under each of the seven areas of ideas of further trends which might impact by 2040. This data is useful, but these lists are not scenario planning. There is potential for you to take these lists of issues and understand how they could impact on your area and in different communities by 2040 – through scenario planning.

The introduction to the assessment refers to a 25-year timeframe. Population, housing, health and climate projections are readily available and have been used to inform the narrative. However you could have applied this 25 year timeframe more consistently across the different sections of the analysis: there is limited interpretation and synthesis of long term pressures and trade-offs on the area and how these inter-relate.

The final draft of the assessment could be improved by using a simple approach of summarising the short, medium and long term challenges for each section as suggested in point 6, identifying where there are potential significant implications for the area, and gaps in your understanding of long term trends.

The Welsh Government will be producing their Future Trends Report in May 2017. The current plan is to include 6 key themes: Population, Economy, Natural Resources & Climate Change, Health, Land Use & Infrastructure & Societal Change. Your assessment will need to take account of data included in this, but should aim to provide a clearer emphasis on long term challenges to well-being in Caerphilly in the assessment published in March.

## 10. Cross boundary issues

Integration and collaboration are central to public bodies applying the sustainable development principle to their activities. One of our aims has been to review the extent to which the assessment has considered cross boundary issues for regional and national



action. The GSWAG partnership has clearly undertaken an impressive and thorough body of work to consider broad well-being determinants across the region. The appendices for Caerphilly and the Gwent region provide a robust foundation to improve our understanding of well-being. A clearer explanation of what all of this data means for Caerphilly in a regional context needs more explanation.

A more detailed understanding of key regional and cross border issues which affect Caerphilly would be beneficial, to inform your well-being planning. The assessment could provide a clearer explanation of Caerphilly's 'role' within the region.

While a short section on the potential economic and infrastructural benefits of the City region is informative, it is unclear what the implications of this major, long term project might be for *all* aspects of community well-being across the area. Even if the specific impacts are uncertain at present, it will clearly have an influence on cohesion, equality, resilience and so on. The project's potential influence should be included for all sections of the assessment, beyond the prosperity section, as it is likely to have multiple impacts across different parts of Caerphilly.

The document would benefit from greater clarity on what the section 'Gwent Regional Agenda' is for. It currently lists the existing activities and agendas of a range of bodies made up of public sector partners. It could be clearer how these lists link to previous sections. If it is to list the regional governance arrangements, then the Council, NRW, Police and Crime Commissioner need including, and this might need expanding to describe the role of other partnerships active in the region.

It will also be important for PSBs to consider the conclusions of neighbouring local assessments of well-being as you move toward well-being planning. While we recognise the complexity of this for Caerphilly with seven neighbouring PSBs, clearly the relationship on a wide range of well-being issues will cut across all of these administrative boundaries. Some clarity about how Caerphilly PSB's well-being planning will approach this would be beneficial, through GSWAG or other means.

## **11. Data quality and data gaps**

The WFG Act intends that well-being planning will be a continuous process where the evidence base will be gradually improved over time, to enable public bodies and others to understand and plan for well-being in their communities. We are keen to understand the approach of PSBs to data quality and data gaps during the assessment and data issues moving forward.

Clearly a great deal of effort has gone into ensuring data quality through the GSWAG partnership. It is also encouraging to see that through the consultation some of the "issues for possible future consideration" in each of the seven well-being areas identify data gaps and actions to fill them. Data gaps were also explored as part of the Future scenarios workshops.

The assessment could be improved by providing greater insight of data gaps from different aspects of the work to understand what might be needed in the short term, medium and long term – i.e. what is missing that matters now to inform the development of your collective priorities, what would be good to build over the medium term and what longer term data issues are. This would enable the PSB to build on existing work and plan for improving data quality during the next year and beyond, helping PSB partners to build in data research and management into their business and corporate planning. It would also provide an indication to Welsh Government, the Office and Data Unit Wales about PSB needs.

## 12. Use of the sustainable development principle (five ways of working)

The statutory guidance places a responsibility on PSBs to *maximise* their contribution to the well-being goals by utilising the sustainable development principle in the way that it operates. We have been keen to understand how the five ways of working that make up the sustainable development principle have been utilised during the process of developing well-being assessments.

There are some references to the ways of working which show that to some extent they have been considered as part of the process of assessment development.

- *Involvement* is mentioned as important in the preamble to the section on *Engagement* and we have already highlighted the exemplary work through the consultation,
- *Long term* is implicit in some of the data used in Appendices and the conversation regarding 2040. (See comments in point 10).

However, there is little evidence that the sustainable development principle has been applied as a *modus operandi* to this Assessment. (see comments on *Integration* (point 9)). The Assessment would benefit from being clearer about how the ways of working have changed the approach of the PSB to this work, and how they will shape well-being planning.

## 13. Looking forward to plan production

A critical issue for our review of this assessment was whether the documentation was clear about how the work would be carried forward to develop local collective objectives and plan production. There is a lack of clarity in the final sections of the assessment on what happens next, with reference to 'ongoing discussion'.

The document would benefit from a short section to map out the engagement process and timetable for next 12 months for stakeholders and groups who want to remain involved, to build on the strong engagement shown in the production of the assessment.

A recurring theme throughout our review has been the lack of interpretation and summary of what are the key and critical issues for well-being for the area as a whole and for particular communities. At present we can see:

- 8 strong themes included in the 'Emerging Issues' Section,
- 50 aspirations as 'Issues for possible consideration'.

It is unclear at present whether these are to be the focus of your well-being planning. A clearer understanding of how the assessment, the themes and aspirations, will be used to inform well-being planning would be beneficial. This is particularly important in terms of how your priorities will be selected and consulted upon.

#### 14. Overview

The documentary analysis above has identified a number of areas where we believe the assessment could be strengthened, both in the short term, before its publication and over the medium term as the response analysis develops and you move toward well-being planning. In addition to this we organised a phone call to discuss the assessment with members of the PSB team who had been involved in the process. The aim of the phone call was to provide us with an opportunity to clarify/explore particular issues that our initial review had highlighted and to enable the PSB team to flag up issues which are part of the broader context of assessment production.

A number of clear, recurring broad themes have emerged from our review and the conversation. We believe the following issues need to be tackled to improve the assessment.

*Integration across themes* – a greater focus on the inter-relationships between the seven themes and the implications of these across the area and for individual communities.

*Interpretation of the data* – a clearer narrative and synthesis of what the data tells us about well-being at community and Caerphilly levels.

*Local detail* – a clearer understanding of well-being issues for particular communities within the area.

*Regional context* – a greater understanding of the impact on well-being of Caerphilly's place in the region and its inter-relationships with neighbouring areas and communities.

*Challenges* – a clearer understanding of short, medium and long term challenges (and opportunities) to well-being for particular communities across Caerphilly and at a regional level.

*Future Trends* – build on the work done on foresighting to reflect what impact future trends may have on well-being of particular communities and groups of people across the area.

*Moving forward* – provide a clearer description of how the assessment data is intended to be used as well-being planning progresses.

It is recognised that some of these may be addressed in the PSB's proposed activities between now and the publication of the final assessment, particularly in developing work on community areas and prioritisation of well-being issues using the scoring matrix.

However, we hope that the issues raised above will inform the ongoing work of the PSB so that these elements are reflected more strongly in the final Caerphilly PSB Local Assessment of Well-Being.